**Agenda**

**For the Meeting of the Avon LPC at 14a High Street, Staple Hill, Bristol, BS16 5HP at 9.00am Wednesday 8th February 2017**

**(Timings subject to change)**

|  |  |
| --- | --- |
| **Time** | **Agenda Item** |
| **9.00** | **Coffee** |
| **9:15** | **Declarations of interest**  **CCA nomination for report**  **Changes to training log** |
| **9:30** | **Minutes and action points from previous meeting** |
| **9:45** | **Update Personnel File** |
| **10:00** | **Treasurers Update and Approval of Budget** |
| **10:15** | **Break Out Groups – Strategic Plan – define actions for 2017-18** |
| **11:15** | **Coffee** |
| **11:30** | **Break out groups – Begin Newsletter**  **Conclude the write up of the strategic plan – one person from each group + RB** |
| **12:30** | **Professor Margaret Watson – University of Bath** |
| **13:00** | **Lunch** |
| **13:30** | **Phone all independent pharmacies (during this time JL / SM / TA to work on reviewing the accounts)** |
| **14:15** | **Conclude newsletter – support from all welcome** |
| **15:30** | **Quality Payment Update** |
| **16:00** | **Chief Officers Update – including Minor Ailments, PNAs.** |
| **16:30** | **AOB and Close** |