**LPC Meeting – Wednesday 11th March 2015**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm

Present: Lisa Fisher, Richard Brown, Himmit Bhambra, Sam Ghafar, Jerry Long, Natalie Sherlock, Tanzil Ahmed , Stuart Moul, Alan Smith, Chris Howland-Harris, Sadik Hassan.

Apologies – Jon Phillips, Roger Herbert.

Declarations of Interest – Richard has been working with NPA on how to support pharmacies with GPHC visits.

CCA nomination for report – Natalie.

Amendments to Training Log – None.

Minutes and action points from previous meeting.

Minutes agreed as a true representation of the meeting.

We will prepare a “what have we done with your money” document to send to contractors

Martin Littleton has been recruited for the Implementation Manager position.

Treasurers Update

Figures reviewed up to the end of February.

Discussion around what impact “Pharmacy to you” may have on our pharmacies.

Contact BT to see if we can get the telephone costs cheaper.

Breakout Groups & Working Coffee:

* Contacting BaNES pharmacies about Emergency Supply LES (South Glos Contract after calls)

All BaNES pharmacies contacted to either chase contracts or check they are happy with the service. Some require the contracts sending again – Debbie

* Final Review of South Glos Council contracts

Some clarity needed for some sections, but in general was a good contract.

* Finalising Budget – Scrutiny Committee

Draft budget completed.

Conference

Date confirmed as Wednesday 14th October to co-inside with the LPC meeting.

Research needed to check this date does not clash with any other event.

Will councillors stay all afternoon and evening.

Venues – Holiday Inn in Filton, Hilton Double Tree in Filton – research costs.

IDEAS:

Follow on with the HLP theme, best practise ideas. What can pharmacy offer to take the pressure off, Engagement with GP’s, Inspector information.

**New Employee Contracts (Judith & Martin)**

Access to PharmOutcomes to be given to Judith for Bristol and Martin for the whole area. There is a possible conflict of interest of giving them this access, this was discussed and agreed this would be acceptable.

Richard to draw up agreements for Martin and Judith.

**Chief Officer 111 update – Directory of Services**

Update on service.

Agreed the committee are happy for Richard to pass on the opening hours for the pharmacies, along with the details of which pharmacies offer which services.

Communication to be sent to pharmacies to make sure they are aware of the service and get accredited ready for when this goes live - Richard

**Pharmacy Applications**

Shaunaks new Contract Chew Magna – this contract was not received by Avon LPC initially, a response has already been given to reject this application due to a new pharmacy recently opening in this area. Richard will report this back at the meeting next week.

Easton Day Night Pharmacy – application for a relocation that does not result in significant change to pharmaceutical services, move from 192 Stapleton Road, Bristol, BS5 0NY to Eastville Health Centre, East Park, Eastville, Bristol BS5 6YA. Lloyds and Boots representatives left the room for this discussion due to conflict of interest. This was discussed and agreed Avon LPC does not support the application, there would be loss of provision in the current area and there is already sufficient provision in the new location – Richard to report back.

Relocation Lloyds Midsomer Norton – Minor relocation, discussed and agreed.

Strategic Plan review 2015-2016 – not discussed, to be carried forward to next month.

Judith Poulton – HLP Update

Overview of launch evening planned for tonight.

Hopeful to get the first pharmacies to level 1 stage in 4/5 month’s time.

AOB

* David - Alliance Health Care amending the ordering cut off time to 10am from 11.20am. Steve Walsh has looked into this and if there is a real emergency you can telephone them and there is a chance they can still fulfil the order. Agreed as an LPC there is nothing they can do about this – Richard will feed back to Steve.
* Jacqui Offer (South Glos Council) is going to train some of Stuart’s staff as health champions.
* Natalie – Emergency Supply audit has been delayed.
* Jerry suggested Judith to attend Media training.
* Approved particulars on leaflets, what is the correct wording? – Richard to check with Mike King