**LPC Meeting – Wednesday 14th November 2018**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm

Present: Lisa Fisher, Richard Brown, Tanzil Ahmed, Jerry Long, Sadik Al-Hassan, Roger Herbert, Hilary Forbes, Stuart Moul, Alan Smith, Morag McMeekin, Matt Courtney-Smith, Sadik Al-Hassan.

Apologies – Roger Herbert, Heather Blandford, Ramesh Yadav.

Declarations of Interest – None

CCA nomination for report – Sadik

Amendments to Training Log – None.

Review of October Minutes & Action Points.

Minutes agreed and will be posted on the website.

Contract applications.

No applications this month. The tracker has been set up to track the applications as they come in and the process, this is working well.

Chris Howland-Harris has left the committee and also held the Vice Chair position. The Vice Chair position will be discussed in January. Lisa has asked the committee to consider if anyone would like to put themselves forward for this important position.

Treasurers Report

Jerry presented to the committee the accounts to the end of October.

Social Media is now a separate column, which means there is less in Misc.

Bank charges are now being received.

Conference Feedback

The awards were a great success and enjoyed by everyone. The timings worked well, one main external speaker worked well and the Q & A section was a success. Sadik suggested a twitter wall for next year to capture any comments.

Stuart has suggested having a PSNC mini conference to allow contractors to speak direct to the PSNC to ask more specific questions. This could be run March/April time. Discussion around the regional PSNC attending the LPC meetings more often. Richard will contact them and ask if they can attend.

Stuart suggested we hold an LPC meeting shortly after the conference to ensure we capture all the feedback straight after the event. Jerry suggests an email goes out after the event to ask for feedback. An email was sent to all contractors to ask for feedback but we only had one response. Next year we will send an email to the committee to get direct feedback straight after.

Alan has suggested that the process for encouraging contractors to the conference starts during the year and not a last minute process. A suggestion of a small group of the committee could be tasked with promoting the conference, dealing with tasks leading up to it and mopping up afterwards.

Sadik has suggested a short video to be put together and released on social media.

Tanzil has suggested we send a thank you card to the attendees for this year’s conference, advertising the date for next year.

Heather suggested more information could be given about the award winners.

Date for next year’s conference is 9th October 2019 to be held at Somerdale Pavillion, Debbie will confirm with the venue.

Stuart has mentioned that is would be important to encourage Keith Ridge and Simon Dukes to attend the 2019 conference.

QPS Update

Jerry showed the online training that supports this.

Richard showed the committee the annual safety report on PharmOutcomes, this will go live by beginning of December. If this is not ready nationally then Avon will launch this locally at the beginning of Dec. This includes the look alike and sound alike errors.

NHS.net will open for amendments on 3rd December, amendments cannot be made before this date.

Jerry is visiting pharmacies from January to offer support.

2019 Training Calendar

Planning session to discuss topics for 2019.

Topics already planned:

January is going to be Cervical Cancer, Richard has spoken to Cancer research UK and they are happy to provide the speaker for this event.

March – CPPE are going to run a joint training event on falls.

The other topics agreed by the committee are:

Sepsis/Meningitis

Signposting Workshop

Child Sexual Exploitation

GPhC

Online Training for 2019

Richard has shown the committee the VirtualOutcomes Management report to show how effective the online training has been for 2018.

Discussion around whether Avon will continue with the online training for 2019. In 2018 Avon did not pay a license fee, this will be payable for 2019. Jerry and Richard left the room for this discussion. The committee agreed that the training is beneficial to contractors and would therefore renew the contract with Virtualoutcomes for another year.

Carrie Warren – Napp Pharmaceuticals

Carrie presented to the committee about a new inhaler called the K-haler.

Trudi Knight – Tillotts Pharmaceuticals

Trudi presented to the committee about Octasa.

Richard Brown Review

Richard has been chief officer of Avon LPC for 6 years, he has had the same day rate since the beginning. Richard has asked for a 10% pay review, equivalent to 1.48% increase per year.

The committee has discussed this and agree that Richard should have a 10% pay rise.

Pharmacy Phone Around

Not completed due to lack of time.

Projects for 2019

Richard suggests bringing in a separate role to bring together GP surgeries and pharmacy. Committee agreed to £20k per annum spend in order to employ a person for this role beginning January 2019.

Chief Officers Update

Richard sent around his update to the committee prior to the meeting.

MDS provision:

MDS payments discussed and whether the LPC should move towards looking for CCG or social service funding.  
Tanzil discusses the current use of DDA by pharmacy and how that should determine whether a patient receives a MDS with 7 day rx.  
Richard questions whether the LPC will be able to issue guidance on MDS.  
Suggestions by committee of talking to care organisations so they are aware of MAR charts and they can work against MAR charts rather than MDS.  
Committee discuss processes that should be undertaken in order to assess when to supply MDS or the possibility of charging for a private MDS service.

Changes in practice:

Richard proposes an outcome based service contract which involves pharmacy providing an intervention for a cost in order to prevent unnecessary prescribing.  
Committee to feedback to RB about the thoughts around de-prescribing and intervention lead practice so he can discuss with PSNC.

AOB

None