**LPC Meeting – Wednesday 13th January 2021**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm

Present: Lisa Fisher, Richard Brown, Stuart Moul, Alan Smith, Jerry Long, Imran Ahmed, Matt Courtney-Smith, Tanzil Ahmed, Morag McMeekin, Sadik Al-Hassan, Heather Blandford, Judith Poulton, Barbara Coleman, Roger Herbert, Debbie Scudamore.

Apologies – Ramesh Yadav.

**AP** – Action Point

Declarations of Interest – Sadik has a new role within Well, he is now Area Operations Manager for Bristol and Bath. Still working in pharmacy 2 days a week.

CCA nomination for report –

Amendments to Training Log – None.

Review of November Minutes & Action Points.

Minutes agreed and will be posted on the website.

Contract applications.

Sent to RB & LF when received.

Chair Update

Lisa and Richard are now having regular meetings to keep up to date and this is documented.

Ramesh has decided to take a 3 month break from LPC commitments.

Lisa had a Zoom meeting with the Chair of Devon LPC which was productive.

Operations Team Update

**Primary Care Relationship Manager Update**

* Despite several changes in lead, we still have 25 leads for the 24 PCN groups
* All PCN leads have collated their Flu and Business Continuity Plans and sent to PCN clinical leads (maximum value £300,000)
* 20 of 24 PCNs are having regular meetings with practices (via zoom)
* Hot topics:- flu and business continuity plans, covid 19 vaccinations
* Some successes reported around Equality Act Assessments and dosette boxes

Lisa and Barbara had a Swift PCN meeting yesterday which was very successful. Engagement is up and more people are attending. Morag reported some good feedback from Boots staff.

**Pharmacy Support Update**

PGD’s

* There are a total of 135 Pharmacies accredited to deliver PGD in BNSSG. 41 currently not accredited . Currently 117 Pharmacies have delivered PGD’s
* 2470 PGD provided to support patient care  in total freeing up GP appointments
* Last 3 months averaging 370 – 380 per month
* 986 have been delivered as a result of GP CPCS referral
* 1484 have been delivered as a result of patient walk-ins to the pharmacy for advice
* All Accredited pharmacies are displayed on a Map in Green and are listed on DOS to raise awareness to prescribers etc

Other Activities

* Contacting all pharmacies who have not claimed their PQS 1 to remind of the deadline
* Raised awareness of PPE Portal to those not using it, increasing usage
* Raised awareness of Contractual changes including HLP
* Continue to support MDS and Equality Act queries and concerns especially in areas with pharmacies closing

Discussion around when a pharmacy closes, how we can help redistribute the dosette patients.

**Implementation Manager Update**

GP CPCS

* Total of an average of 173 referrals per week from 44 practices since national service went live
* All Pharmacies bar a couple trained
* Total income from service since Aug 2019

= £66000 Set up fee + 105,000 Consultation fee (£14 x 7500) = £171,000 for pharmacies in Avon

* Roll out continuing in BNSSG – 8 practices trained or to be trained in coming weeks
* Roll out Started in BANES – 6 practices trained
* Difficult currently to engage and/or get commitment for training dates due to Covid.

FLU

* Working with Bristol council, BNSSG CCG< various medical practitioners from GP practices and local hospitals to deliver a pilot BAME vaccinations in community settings.
* Huge learnings from it and great relationships formed

Chris Howland-Harris – AHS Update

Update from Chris about the services AHS are currently providing.

Chris has asked for input from the LPC for services they think could work for AHS.

AHS were approached by Somerset and Devon to see if they might join forces with AHS, but after consideration decided to set up by themselves.

AHS only has one director Chris. Tanzil Ahmed and Roger Herbert are coming on board as directors and they are looking to recruit another director. AHS are also looking to recruit a business support manager to assist in the search of services that AHS could bid for.

Richard has offered to highlight the service with other chief officers. Chris will produce something for Richard to share with them.

Imran has asked if AHS can get involved with recruiting Pre-Reg staff, this is something Chris and Tanzil could look into. Also, it has been suggested that AHS should be highlighting the Pre-Reg course it offers as the results they have had have been excellent.

Avon LPC have supported the increase in directors and Business support manager to assist Judith.

Chris has suggested that there needs to be more contact between AHS and LPC, once a quarter to keep up to date. Lisa has suggested Chris attend the April LPC meeting. Debbie will send a calendar invite to Chris - **AP**

Morag raised the fact that a lot of locums are now not able to deliver flu vaccinations, which causes challenges. Discussion around raising this between LPC and AHS and how this could help the contractors having regular locums that can provide the flu service.

Chris has asked that if anything arises that is not applicable to LPC that it could get passed to AHS to consider.

Treasurers report and End of Year Forecast

Update on the accounts to the end of December.

Review of where we are YTD compared to the budget that was set for the year.

Discussion around social media and how important this is, Lisa has suggested inviting Emily Stone to a committee meeting to discuss how this can be moved forward – **AP**

VirtualOutcomes (VO) License

Richard discusses the savings the LPC have had this year with training moving online. The PGD training was provided online and recorded, this can now be watched on demand.

Stuart asks if there is an alternative to VO, Richard highlights Manchester use a company called CIG.

Tanzil asks from a CCA point of view, would they be affected without the use of VO.

Richard presents the data from VO to the committee. The amount and type of courses that are available and the amount of uses the pharmacies in Avon have had.

Richard shows the plan for the 2021 courses.

Richard and Jerry left the meeting to allow the committee to discuss renewing the contract. The committee discussed the contract and decided to arrange a further meeting to discuss this with the VirtualOutcomes team. – **AP.**

Strategic Plan Jan – March 2021

The committee discussed the plan for the next 3 months.

DMS

Covid-19 vaccinations

Discussion around pharmacy closures, ensuring the pharmacies surrounding are aware. An email should be sent from NHSE.

Contract applications used to be passed around at the beginning of committee meeting, committee have agreed that the tracker will be passed around before each meeting going forward to keep up to date with this.

Social Media – How else could we grow the social media platform, Sadik will speak to Emily to ask for a plan to move forwards for April 2021 – **AP.** Richard will organise a meeting with the PSNC communications team to get their input, along with Emily and Sadik. **– AP.**

Draft Budget 2021-2022 and 2021-2022 Strategy

Jerry presented the draft budget for 2021-2022 and discusses this with the committee.

Discussion around the expenditure and how this is sustainable.

Chief Officers Update

Covid staff vaccinations, there are lots of queries about this, Richard asks that the committee help to allay fears and to advise teams that we will get the information out as soon as we know it. Lisa encourages teams to keep in contact with the local surgeries and work with them.

Richard has just been advised that Banes CCG will be writing to all contractors in Banes to ask them to get staff to register to get their staff Covid-19 vaccinations.

AOB

Morag has asked if there is an update on Chlamydia tests, as they are hard to get hold of. Richard has advised to contact Unity or if they are not available, they can’t be used.

Morag has asked for the Levonelle registration link – Debbie will send – **AP.**