**LPC Meeting – Wednesday 16th March 2022**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm via Zoom

Present: Lisa Fisher, Richard Brown, Jerry Long, Heather Blandford, Alan Smith, Ali Hashemian, Imran Ahmed, Isabel Franco, Ramesh Yadav, Morag McMeekin, Debbie Scudamore.

Apologies – Sadik Al-Hassan, Matt Courtney-Smith.

AP – Action Point.

Declarations of Interest – Richard informs the committee that he and Judith Poulton have set up a new company and have applied for a pharmacy contract in Wiltshire.

CCA nomination for report – Completed during the meeting by the whole committee.

Amendments to Training Log – None.

Review of February Minutes & Action Points.

Minutes agreed and will be posted on the website.

Contract applications.

Applications reviewed.

Treasurer Update and Draft Budget

Jerry provided the committee with an update of the accounts.

Richard discussed with James Wood the topic of the LPC being VAT registered. Avon’s accountant advised the committee to seek advice from a VAT specialist. Richard raised the issue that all LPCs need the same advice, this is now being looked into by James Wood. Pass through money topic has been raised in connection to the funds we will receive from NHS England shortly.

The committee discuss the issue of becoming VAT registered. Richard highlighted the need to wait for national guidance and how important it is to get this right.

Jerry presents the draft budget for 2022-2023.

Complete CCA Report

The committee completed the CCA report as a whole to check the meetings are covering everything listed on the report.

Conference

Debbie provided information on a potential venue for the conference for this year. Aztec Hotel and Spa, Aztec West. The conference was held here in 2019 and was a success. Debbie shares the costs with the committee. The committee agree the venue, but agree that it is a good idea to move the date to July.

**AP -** Debbie will check if the hotel can change the date, confirm the booking and reach out to pharmaceutical reps for sponsorship.

Strategic Plan 2022- 2023

Richard shared the current strategic plan with the committee.

The document is discussed and amended with the points for 2022-2023.

Jenny Bowker Head of Primary Care and Helen Wilkinson BNSSG CCG

Jenny discussed developing the ICB, integrated care board, this starts from 1st July. The CCG will no longer exist after end of June. There have been a number of new appointments to set up the ICB.

Work continues to develop the ICPs in the 6 geographical localities.

Heather has asked for more information about the work on mental health, Jenny will look into this and come back to her.

Helen provided an update on medicines optimisation and how she is chasing the pharmacy LES. They are working on expanding the PGD services, esp UTI - urine dip. Also looking to include hay fever moving forwards and this will hopefully be completely managed by community pharmacy. Helen is currently looking for funding for pharmacists to complete Ear examinations.

There is an oral contraceptive pilot that will happen shortly and will hopefully be an advanced service in the future.

Helen asked for feedback from the committee on the new PGDs.

Strategic Plan Sign Off

Committee amended the plan and signed it off.

Review of the Year – Chief Officer

Richard looks back on the year and highlights the following:

Influenced BNSSG CCG and now presents on the integrated care steering committee.

Hypertension Case-finding and CPCS are now integral to the long term CCG strategic plan.

111 first group – increasing NHS111 referrals.

ICS – trusted partner to work with the CCG as they transition to an ICS/ICB.

NHS England – supported strategy meetings.

Provide trusted guidance to all four PH depts. Initial discussion about ongoing commissioning of services.

Work with all 3 acute trusts – all are live with DMS and using PharmOutcomes.

Richard also recapped on plans for 2022-2023.

AOB

None