**LPC Meeting – Wednesday 15th March 2023**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm

Present: Lisa Fisher, Richard Brown, Philip Bush, Matt Courtney-Smith, Ali Hashemian, Imran Ahmed, Morag McMeekin, Ramesh Yadav.

Present on Zoom: Heather Blandford, Isabel Diaz Franco, Alison Mundell.

Apologies – Alan Smith, John Wilson.

Declarations of Interest – None

CCA nomination for report – Not completed

Review of February Minutes & Action Points.

Minutes agreed and will be posted on the website.

Richard sent the 3 contract application replies as discussed in February’s meeting.

Contract applications.

None.

Training Update

Mental Health training has been set up for 29th March online, with a presentation from Sarah Belcher, Clinical lead pharmacist BNSSG.

The May training event is on menopause, this will be face to face and a speaker has been arranged.

The July (Conference) and possibly September events will also be held face to face.

Alison Mundell Community Pharmacy Clinical Lead BNSSG ICB

Alison shared the regional and national data for GP CPCS and PGDs.

Ear conditions/Otoscopy:

The CPCS price for this has been increased to £22.90 + cost of medicines and as a walk in the price is £17 + cost of medicines.

The PGDs are being reviewed in line with AMR, future PGD is possible for hayfever. Alison asked if there were any others that could be considered. Discussion around other possible conditions.

Alison ran through the Community Pharmacy Independent Prescribing Programme, including the aims and objectives. Alison explained the Expression of Interest process that will be followed.

Secondary Care

There have been problems with the DMS service data as there is no pharmacy API to MYS. This has been escalated and is being worked on.

Smoking Cessation

The trust has smoking advisors to help this, the policy on this is currently being reviewed.

Hypertension Service

BSA data is the only data available and there is no sight of the PharmOutcomes system for this. Each pharmacy can review their own data but cannot be seen at an ICB or LPC level.

Contraception Service

This service is being held back until there is the correct amount of funding available. The specification is out but the service has not yet become live.

Lisa thanked Alison for her support and enthusiasm.

Independent Prescribing Pathway Project

Anne Cole has been promoting this and has received feedback, the biggest stumbling block is not being able to find a DPP.

Treasurers Update & Draft Budget 2023-2024

Matt provided an update YTD of the accounts.

Lisa asked if the amount Avon LPC pays to cover the committee expenses for attending the committee meetings is sufficient. The committee discuss this and decide £35 per hour for 8 hours = £280 per claim per meeting. Starting from April 2023.

Unanimous vote taken.

Discussion around the Operations Team roles, the following was agreed:

3 days a week Implementation Manager

3 days a week Primary Care and Pharmacy Support – new role, new job title needed. Discussion if this new role needs to be a pharmacist.

1 day a week as IP Project Manager

½ day a week on data analytics

Discussion around the Chairs role, currently at 1 day a week, committee agree to keep this the same.

The committee voted on the above and the other sections of the budget.

Proposed by Imran Ahmed, seconded Morag McMeekin.

The role of Treasurer will be vacant in April, this needs to be reviewed.

Strategic Plan 2023-2024

The committee reviewed and updated the strategic plan.

PSNC LPC Governance Review

The committee carried out the PSNC LPC governance assessment tool and made changes where appropriate.

AOB

None