**LPC Meeting – Wednesday 15th November 2023**

Via Zoom

9am – 1pm

Present: Lisa Fisher, Richard Brown, Philip Hunt, Phillip Bush, Heather Blandford, Josh Edwards, Simon Harris, Imran Ahmed, Morag McMeekin, John Hughes.

DS - Debbie Scudamore

Apologies – Tim Rendell, Andrew Jones, Ramesh Yadav.

Declarations of Interest – None

CCA nomination for report – Morag McMeekin

Minutes for October 2023 were reviewed and will be posted to the website.

Treasurers report

PB provided the committee with an up to date review of the accounts. PB and LF now have the facility to make payments. DS is still to be set up with full access. Jerry is still available to provide support until the end of the month.

Office Update

The office has changed over the past few months, with reduced facilities. RB ran through the costs associated with the office. RB has researched the cost to hire the conference room for meetings.

DS and RB scanned all the paper documents this month, so all is now saved online.

The committee discussed the costs and the reasons for and against the office.

Vote taken to give notice to leave the office at the end of December 2023 - unanimous decision to give up the office. RB will contact the LMC to discuss this and to discuss the hire of the conference room.

IP Pathfinder

The EOI went out for delivering the project. RB and Sarah Cotton from Community Pharmacy Swindon and Wiltshire will sit on the steering committee. The applicants will be shortlisted via a ICB appointed panel and then selected from this. LF has worked very hard to raise the profile of this and it is showing in the amount of EOIs that have been received.

BNSSG ICB has given a grant to implement IP pathfinder, RB has agreed that CP Avon will hold the money. 50% is to fund an ICB IP project manager, the other 50% will remain with CP Avon to fund our project manager. The fund for the ICB project manager will be kept in a separate account to keep track of the amount that remains. The ICB will invoice CP Avon each month for the work the project manager completes.

Helen Wilkinson ICB

Update from HW about the IP pathfinder in Community Pharmacy Swindon and Wiltshire (CPSW).

HW is looking into opportunities for implementation support.

The PCN leads have all received the contracts and they can now receive their payments.

Phil commented that many patients referred cannot afford to purchase the over the counter products.

TAPR

The committee discussed the potential merger with Community Pharmacy Swindon and Wiltshire.

AOB

PH asked about new PGDs and if any new ones are coming, RB stated we are waiting for more information on this.

Training Events for 2024 to be discussed in January meeting.