**LPC Meeting – Wednesday 17th January 2024**

14a High Street, Staple Hill, Bristol, BS16 5HP

9am – 5pm

Present: Lisa Fisher, Richard Brown, Philip Bush, Philip Hunt, Heather Blandford, Morag McMeekin, Tim Rendell, Imran Ahmed, Ramesh Yadav, Jon Hughes, Josh Edwards, Simon Harris, Roger Herbert, Judith Poulton.

Apologies – Andrew Jones

Declarations of Interest – None.

CCA nomination for report – Morag

Treasurer’s Update and Year End Forecast

Review of accounts since the last meeting in November 2023.

Philip, Lisa and Richard will try to remove Jerry and add Debbie to the accounts this afternoon.

Work from home annual payment discussed, Debbie (Engagement Officer) now works from home and we no longer have the desk in the office. There is a payment of £6 per week that should be paid to Debbie. The committee agreed this payment.

Operations Team Review

The Operations team present the highlights from the past year.

**Richard Brown - Chief Officer**

Richard works closely with the ICBs, Public Health Boards and has built good relationships over time. Richard works with Sarah Cotton from Swindon and Wiltshire to ensure there is no overlap with BSW ICB.

Richard talked through EHC, Supervised Consumption and the uplift this will create. Along with other services he has dealt with.

Richard is keen to grow IP Pathfinder number and increase funding for public health services.

**Judith Poulton - Implementation Manager**

Judith highlighted the relationships she has built up and how important this is when trying to implement new services.

CPCS referrals - BNSSG and Banes contribute 49% of GP consultations in the South West. Judith still visits practices to help with training and also highlight the services that pharmacy can help with.

BNSSG Ear pilot - this has been very successful. Total referrals since April 23 are 2193 from only 33 pharmacies. Judith has arranged training with Tympahealth to get a course that fulfils the needs of the pharmacies.

Hypertension case Finding Service - Judith presented the figures around this service.

Relationships with Trusts - been working with the local trusts to build up relationships. Outcomes include a better understanding of DMS by the Trust pharmacists and identifying community pharmacists not understanding the service.

Oral Contraception Service - Judith has been working on this since Dec 23 and now has pharmacies ready to start this service. 47% of our pharmacies have signed up ready.

Focus going forward includes getting the remaining UEC sites live with CPCS (Pharmacy First) , embedding contraction services, Working with pharmacy teams to do more ABPM tests (and more BP) and rolling out otitis externa if we get funding.

**Roger Herbert - Pharmacy Support**

A focus for Roger has been the PGDs.

* BNSSG only 2 pharmacies not live.
* BSW only 2 pharmacies not live.

Roger demonstrated the growth in the PGD data across the 2 areas.

The income has grown considerably between April and December.

NMS is a focus for Roger and he highlights the potential of NMS income for pharmacies. Roger visits pharmacies if they require help with this.

Flu has just started - Roger showed the start of the figures for this.

**Debbie Scudamore - Engagement Officer**

Debbie shared her role, including contact with contractors, Pharmaceutical reps, training, accounts, and sponsorship money she has generated.

**Lisa Fisher - Primary Care Relationship**

Lisa is covering this role temporarily since Barbara Coleman retired. There are 25 PCN all have had 2 meetings since May except for 3. The attendance has steadily grown at the meetings and there is definitely an appetite to collaborate with community pharmacies. Lisa has built up some great relationships and it is clear to see the importance of this role. Discussion on continuation of this role going forwards.

**Lisa Fisher - Independent Prescribing**

Lisa has been covering this role since Anne Cole left in August. She has been working closely with the universities to support pharmacists with obtaining a place.

18 pharmacists have started this year on the IP course, 3 of which have a DPP that is a community pharmacist. Providing the 90 hours supervised practice has been a challenge for these.

TR asked if this role needs to be scaled back and discussion around this took place.

Relocation of Keynsham Pharmacy

The committee discussed this application and agree that Richard will reply to support this.

Relocation of Easton Day Night

The committee reviewed this application and agree that Richard will reply to support this.

New contract application from Magna Healthcare Ltd

Conflicted committee members left the room for this discussion.

The committee discussed this application and agreed to oppose the application.

Merger Update

Lisa provided an update to the committee.

Governance Framework and Code of Conduct

Richard will send out the new guidance to the committee.

Strategic Plan Discussions

The committee discussed various items to be considered for the strategic plan 2024-2025. Tim suggested focusing on less things but delivering very well. He also recommended that the plan should be split with tasks that are representative and those that are supportive.

Draft Budget Discussions

A draft budget was reviewed and discussed.

AOB

The role of Chief Officer was discussed. The committee agreed that the role should be employed but would remain as self-employed until the outcome of the proposed merger. Also discussed was the request from Richard with respect to an increase in day rate. The committee unanimously agreed to the pay rise as they are very grateful for the hard work and commitment that RB provides for the Avon contractors.