

Chair's Annual Report

Once again, it has been a very tough year for community pharmacy but despite all of the challenges, we have achieved so much. Our performance so far with Pharmacy First has been outstanding and I know together we can further grow this service.

The seven clinical pathways supports our development and is a good stepping stone to becoming independent prescribers. It is imperative that we develop as clinicians and I am delighted that we have supported forty pharmacists to gain the IP accreditation. This is the future of community pharmacy and Community Pharmacy Avon will continue to make this a priority.

As Chair of Community Pharmacy Avon, I am very proud once again of what we have achieved. I would like to thank the committee for their commitment and support.

I am also extremely grateful for all the hard work and dedication shown by the Operations team. Richard Brown (Chief Officer), Judith Poulton (Implementation Manager), Roger Herbert (Pharmacy Support) and Debbie Scudamore (Engagement Officer), who work tirelessly on behalf of the contractors.

It is tough and we face many challenges but we are also presented with many opportunities. As Chair of Community Pharmacy Avon, I can assure you that we will continue to promote community pharmacy across Avon and support our contractors. We fully appreciate how hard it is for our contractors but please remember that we are here to help you every step of the way.

Lisa

Lisa Fisher
Chair

Chief Officer's Report

With the introduction of Pharmacy First during 2023 and the go live in early 2024, Avon pharmacies are now providing over 10,000 clinical consultations per month, of which, ~7,500 are being referred monthly from General Practice. This is the highest per pharmacy in England and represents the hard work and effort put into this, and CPCS before it by all pharmacy contractors. It is also down to the hard work of the LPC Operations Team who combine to support pharmacies via implementation (Judith), surgery relationships (Lisa), in-pharmacy support (Roger) and engagement support (Debbie). This clear focus and strategy has been provided from the LPC Committee who annually set the workplan and most importantly do not deviate, which means for many years our LPC has been focused on driving closer working relationships between GPs and Pharmacies which has resulted in the benefits you now experience in pharmacy. We must also not forget the impact this has on our patients. A recent GP survey found that 87% of patients reported having a good experience in using pharmacy services. This is high praise from a GP survey.

As an LPC, we are committed to supporting you, the pharmacy contractor, and this is evident in our Independent Prescribing programme support. In our 2022 Annual Conference, you asked for more support in relation to IP and navigating the training requirements and over the past 18 months we have supported over 40 pharmacists to become IP and are one of the few LPCs in the country to have taken this approach. This support is important for providing a sustainable workforce in community pharmacy, especially when you consider that the foundation pharmacists will now qualify as IPs and will need prescribing support during their training year. These pharmacists will also be able to engage with the IP Pathfinder project, which even though it has experienced some 'bumps in the road' during roll out, will hopefully be going live in the next few months.

We also work closely with our ICBs (BNSSG and BSW), who now hold our delegated pharmacy contract. This means we hold a seat on the key strategic and operational committees which will enable us to continue making a difference to pharmacy commissioning. This extremely positive relationship is evident in access to key decision makers in each ICB who understand and value the important role that community pharmacy plays in the healthcare system.

Lastly, during 2024 and beyond, the LPC will continue to work flat out in our representation to ensure you are sustainable in the years to come and please, always remember, the LPC is here to support you. If you need us, just ask.

Kind regards,

Richard

Richard Brown PhD FRPharmS
Chief Officer

Treasurer's Report for 2023-2024

To All Contractors in Avon,

2023/24 was another challenging year. With high interest rates, Increasing staffing costs and higher inflation rates driving costs up for businesses. In 2023/24 we have seen more pharmacy closures across Avon. Having said this you all continue to support your patients and communities through these difficult times.

In 2023/24 we also saw the launch of pharmacy first which built on the PGDs that you were already using across Avon. Your commitment and engagement to this service and others is reflected in increased service income across Avon.

There are opportunities available to grow your service income in 24/25. The LPC continues to work with commissioners to bring more services and improve service income, please ensure you maximise these opportunities.

Summary of the 2023/24 Accounts:

I would like to draw your attention to some key points in the accounts across the following pages.

1. Misc income is £12,618.53 of which £12,000 is deferred income from 22/23. This formed part of a grant from the ICB to fund projects including; Otoscope training, locum backfill, otoscope cost reimbursement and implementation costs. This accounts for most of the additional expenditure shown in the project grants line.
2. A reduction of £7995 in training costs due to purchasing a 2 year virtual outcomes licence in 22/23.
3. Implementation manager and Pharmacy support costs increased due to pay increases made half way through the year. Costs were reduced for the primary care manager role which was temporarily transferred to the Chair part way through the year.
4. Committee/Chief Officer costs have increased, partly due to an increase in payment for locum backfill and not having any vacant positions on the committee.
5. PharmOutcomes expenses were down because unlike 23/24, in 22/23 £10,001.52 was paid for pharmrefer services funded by the ICB.

Philip

Philip Bush
Treasurer

Registered number
99227103

Avon Local Pharmaceutical Committee

Accounts

31 March 2024

DR HICKS

Chartered Accountants
107 Penn Hill Road
Bath BA1 3RU

**Avon Local Pharmaceutical Committee
Accountants' Report**

**Accountants' report to the directors of
Avon Local Pharmaceutical Committee**

You consider that the committee is exempt from an audit for the year ended 31 March 2024. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Income and Expenditure Account and the Balance Sheet from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

A rectangular box containing a handwritten signature in green ink that reads "DR Hicks".

DR Hicks
Chartered Accountants

107 Penn Hill Road
Bath
BA1 3RU

9 July 2024

**Avon Local Pharmaceutical Committee
Income and Expenditure Account
for the year ended 31 March 2024**

	2024 £	2023 £
Turnover	338,423	328,233
Staff costs	(17,500)	(19,783)
Other charges	(307,604)	(297,575)
Profit/(Loss) before taxation	<u>13,319</u>	<u>10,875</u>
Tax	(166)	(26)
Profit/(Loss)	<u><u>13,153</u></u>	<u><u>10,849</u></u>

Avon Local Pharmaceutical Committee**Registered number: 99227103****Balance Sheet****as at 31 March 2024**

	2024	2023
	£	£
Current assets	226,716	225,315
Creditors: amounts falling due within one year	<u>(179)</u>	<u>(6,136)</u>
Net current assets	<u>226,537</u>	<u>219,179</u>
Total assets less current liabilities	226,537	219,179
Accruals and deferred income	<u>(102,180)</u>	<u>(107,975)</u>
Net assets	<u>124,357</u>	<u>111,204</u>
General fund	<u>124,357</u>	<u>111,204</u>
	Number	Number
Average number of employees	<u>1</u>	<u>1</u>

The members are satisfied that the committee is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the committee to obtain an audit in accordance with section 476 of the Act.

The members acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the micro entity provisions of the Companies Act 2006 and FRS 105, The Financial Reporting Standard applicable to the Micro-entities Regime. The accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

L Fisher
Chair Person

P Bush
Treasurer
Approved by the board on 9 July 2024

**Detailed income and expenditure account items
for the year ended 31 March 2024**

This schedule does not form part of the statutory accounts

	2024	2023
	£	£
Income		
NHSBSA (Statutory Levy)	210,000	210,000
Sponsorship	3,205	3,065
PharmOutcomes	41,107	34,668
Grants	68,328	73,319
AHS	2,291	2,602
Misc	12,619	4,444
Bank interest	873	135
	<u>338,423</u>	<u>328,233</u>
Staff costs		
Wages and salaries	18,783	18,500
Employer's NI	(1,283)	1,283
	<u>17,500</u>	<u>19,783</u>
Other charges		
General administrative expenses:		
Committee admin/Chief Officer	95,072	88,373
Rent and rates	5,355	7,140
Implementation manager	43,867	39,516
PC manager	5,246	10,928
IP Project manager	6,694	5,281
Training	9,924	17,919
PSNC Levy	72,914	69,042
PharmOutcomes	28,287	38,156
Project costs	13,463	-
Pharmacy support	22,781	17,412
Telephone and internet charges	431	449
Misc	2,258	1,927
Bank charges	27	-
	<u>306,319</u>	<u>296,143</u>
Legal and professional costs:		
Accountancy fees	1,285	1,182
Social media advertising	-	250
	<u>1,285</u>	<u>1,432</u>
	<u>307,604</u>	<u>297,575</u>

Avon Local Pharmaceutical Committee
Detailed balance sheet items
as at 31 March 2024

This schedule does not form part of the statutory accounts

	2024	2023
	£	£
Current assets		
Trade debtors	22,564	190
Cash at bank and in hand	204,152	225,125
	<u>226,716</u>	<u>225,315</u>
Creditors: amounts falling due within one year		
Trade creditors	630	5,453
Corporation tax	192	26
Other taxes and social security costs	(834)	506
Other creditors	191	151
	<u>179</u>	<u>6,136</u>
Accruals and deferred income		
Deferred income	<u>102,180</u>	<u>107,975</u>
General fund		
Profit and loss account	<u>124,357</u>	<u>111,204</u>
Profit and loss account		
Brought forward	111,204	100,355
Profit/(Loss)	13,153	10,849
	<u>124,357</u>	<u>111,204</u>