**LPC Meeting – Wednesday 21st May 2025**

9am – 5pm

Chippenham Golf Club, Malmesbury Road, Chippenham.

Present: Richard Brown, Chris Shields, Lisa Fisher, Philip Hunt, John Hughes, Philip Bush, Robert Townsend, Paula Paniagua Mora, Simon Harris, Ramesh Yadav, Imran Ahmed, Paddy Gompels, Tim Rendell.

Apologies – Ali Hashemian.

CCA Report - Phillip Bush.

Declarations of Interest – None

Minutes from last meeting - agreed and posted to the website.

Treasurers update including bank account

The account is in the process of being set up with the name of the new committee. Dee the accountant is working to set up the new entity with HMRC.

The payments are up to date.

Discussion around how long payments should take for the operations team.

RB will speak to RM to discuss the payment date of the 24th.

Business Performance update

RB provided the committee with an update on the data.

BNSSG ICB Medicines Waste Campaign (online)

Emily Knight, Principal Pharmacist BNSSG ICB presented the medicines waste campaign that is planned to run in the summer. Focus is on only order what you need to reduce waste.

The committee have agreed to create an audit form to confirm pharmacies have completed this, this will then be used as an ICB public health campaign a part of the new contract

The campaign will be translated into the 12 most commonly spoken languages in the area and will be available for download. Emily could also liaise with a specific pharmacy if there was a specific need for literature in a certain language.

Discussion around patients ordering repeat prescriptions instead of the pharmacy automatically ordering.

CPE / LPC Constitution changes

RB shared the CPE information on this.

Discussion around CPE and the proposed constitutional changes.

The committee have voted and the outcome is they are not supportive of the recommendations.

RB will find out if this questionnaire can be submitted at the June meeting, the committee will then agree on how to formulate the responses.

BSW ICB PCN Lead Contract and KPIs

The KPIs were sent to the committee prior to the meeting to review. Tim proposed this and Phil Seconded, unanimous vote.

Operations Team update

RB provided the committee with an update on the operations team.

AOB