

Minutes



Meeting by Teams: 17th February 2022

Present:

Chair: Chris Shields

Members: Robert Townsend; Catherine Atrill; Christian Davies; Paddy Gompels; John Hughes; Graham Jones

Employees: Sarah Cotton; Carolyn Beale

Guests:

Apologies: Aga Janowski, Alina Muresan, Naz Ameen, Tim Rendell

<u>Item</u>	<u>Detail</u>	
1.	<p>Welcome and apologies; Confirmation/update of Declarations of Interest - There were no updates to member Declarations of Interest.</p>	
2.	<p>Review of Minutes & Action Tracker</p> <ul style="list-style-type: none"> • Minutes were accepted as a true record • Updates on the action report were noted <p>*Members agreed to keep the action to achieve £1000 worth of sponsorship for contractor events as an ongoing item.</p> <p>*Understanding the ICS to be discussed later if there is time on the agenda. CS noted that the workforce meetings keep being cancelled.</p> <p>*No further update on the on the Digital Strategy as advised by PG.</p> <p>*Discharge Medicines Service – AWP are scheduled to launch on 22nd Feb. They are anticipating a slow start with a few patients at first until it is embedded. PharmOutcomes will be used. Initial communication to contractors has gone out and we will have access to data to get feedback from the referrals, which will dictate what learning is required. SC has an upcoming meeting with Salisbury Hospital as their referrals have dropped off.</p> <p>*IBA service – no further update.</p> <p>*Sexual Health Service – New Public Health principle at Swindon Borough council. SC will be attending their next meeting to link in. No further action in Wiltshire.</p> <p>*Commissioned Service review – Guide on the website completed.</p> <p>*Website Upgrade - Members agreed our new website is looking good and going forward to update and review as BAU.</p> <p>*PCN Lead development - We have 2 leads missing in the Salisbury area. Also, one dropped out in Melksham and</p>	

	<p>Bradford on Avon, but we now have an EOI for that area. Once PQS is completed we will pick up on the Salisbury area to get Leads in place.</p> <p>*F2F meetings – Members discussed to possibility of having a committee meeting in April/May. To be explored further.</p> <p>ACTION: SC/SD to look at possible locations for the F2F meeting.</p> <p>*Social Media – Cross posting between Instagram and Facebook now working. Members agreed the content of posts is still really good and agreed to review in April.</p> <p>ACTION: SC to request data on our social media audiences for members to review and establish what time is being spent on this work now it is up and running well.</p> <p>*Fiona leaving get together – Saturday 5th March has been suggested. Venue to be confirmed.</p> <p>ACTION: SC to ask Fiona to send out a poll with a few dates to maximise attendance.</p> <p>*Prescribing Service – SC met with Paul and Richard from Avon and Ben who is one of the prescribers from the CCG, to go through the draft spec. There has also been a meeting with Medvivo to agree access to System One. Medvivo have also agreed to offering some shadowing session with them. DDP’s is not part of the requirement nor is official signoff on supervisions, but as part of the draft spec there is an element of money that allows backfill for a prescriber to spend the shadowing time with Medvivo if they so wish. The aim is for the service to be running by the end of March and be open to any prescriber. This is related to the PGD element of the service that is already live, it will be used extensively, linking into GP CPCS and 111. We currently have 5 pharmacies live.</p> <p>*Action to continue to highlight ongoing pressures in combination with new services – CB has had a meeting with Paul Clarke and a couple of other areas in Swindon and all the local issues that have been highlighted by members are recognised across the board. Some PCN’s are working better than others which is also causing an issue.</p>	
3.	<p>RSG Update</p> <ul style="list-style-type: none"> • Two action report items <p>Presentation giving at the January update event which has been reviewed by members when circulated with the agenda.</p> <p>*Regional update – members agreed not to push for a regional event at this time.</p> <p>*Members implementing the definition of the boundaries – SC met with James Wood, and he reiterated it will be very open to local working. Members agreed to keep communications open with our other local LPC’s but to wait to hear the outcomes from the RSG before moving forward.</p>	
4.	<p>Officer reports</p> <ul style="list-style-type: none"> • Carolyn Beale 	

	<p>Another busy period contacting pharmacies. Getting hold of people is an issue, but once CB has, the opportunity to speak to them, they are really very thankful for the support. NMS, DMS and Hypertension has been the forefront of conversation as well as GP CPCS.</p> <p>CB advised members she has been trying to send shorter/smarter emails to pharmacies, which contain links to the relevant documents and pages, rather than wordy text and pharmacies have really appreciated this.</p> <p>Press items released and Podcast now completed for the LMC's website. CB has also been linking in with Swindon and Wilts regarding the PNA.</p> <p>GP CPCS still moving forward. Dates offered to Sarum West, East Kennett. Salisbury plain and Trinity still have not moved forward. Some areas are sticking due to not having a PCN Lead or suitable person to link in with surgeries. Staffing issues are causing a problem. Calne will launch GP CPCS in March.</p> <ul style="list-style-type: none"> • Sarah Cotton <p>SC referred members to her report which was circulated along with the agenda.</p> <p>Our NHS England regional team are very nearly at the point now of having a MOU for the financial support for PCN leads. Two elements, one the backfill of time. Looking like 2 days a month over a 6-month period or 1 day per month over a 12-month period at £245 per day. The funding will be shared by LPC with PCN Leads. Secondly, is the training and development elements and currently procurement is out for a training provider. SW Chief officers have provided some interview questions for the 2 providers that have been shortlisted. Members discussed locum fees and the struggle to backfill.</p> <p>SC has had feedback from the secondary schools and they are keen to hear more about the work experience ideas.</p>	
5.	<p>Items requiring Discussion/Decision</p> <ul style="list-style-type: none"> • Draft Swindon PNA <p>*Members discussed Swindon PNA – 60-day consultation will go from April to June. The conclusion at the moment in the draft is that there is adequate provision of pharmacies services but any new pharmacy applications will be encouraged to provide all the locally commissioned services. Current position is 38 pharmacies, 1 DSP and 3 dispensing GP's. Which equals 17 per 100,000.00. We have lost 3 pharmacies since 2018. Members reviewed the draft page by page. CB to respond with comments by Monday to say the committee fundamentally agree with the outcomes that there is adequate provision but would like to be consulted if there are any further changes.</p> <p>*Members discussed Wiltshire PNA – The conclusion at the moment in the draft is that there is adequate provisions of pharmacies services. 67 Pharmacies, 2 DSP and 18 dispensing GP's. Which is equal to 13.3 per 100,000.00. We have lost 4</p>	

	<p>pharmacies since 2018. The 60-day consultation likely to be May to July with sign off in September.</p> <p>Members reviewed the draft. PNA data was collated in January. Members discussed the core opening hours. It was noted that the Sunday opening hours on the draft is already incorrect. Members discussed potential mergers of Primary Care services, cross border provision, travel time analysis and DSP's. The committee fundamentally agree with the outcomes that there is adequate provision, but CB to feedback comments, requested amendments and clarification to the Wiltshire Steering group.</p> <ul style="list-style-type: none"> • ICS – to be discussed during the next committee meeting. • Mapping of services – to be discussed during the next committee meeting. 	
6.	<p>AOB</p> <ul style="list-style-type: none"> • Turning Point Event <p>Online training evening event offered around processes and risk mitigation for pharmacy teams. Members agreed this would be beneficial for contractors and suggested June would be a good time.</p> <p>ACTION: SC to go back to Jenny to discuss further.</p> <ul style="list-style-type: none"> • Budgeting <p>ACTION: SC to add budgeting for the new year onto the agenda for March</p> <ul style="list-style-type: none"> • Treasurer's Day <p>RT updated members on the PSNC Treasurers Day. RT to complete the feedback form.</p>	

Meeting Dates: 17th March, 21st April, 19th May, 16th June, 21st July, 15th September, 20th October, 17th November