

Agenda



Meeting by Teams: 17th March 2022

Invitees:

Chair: Chris Shields

Members: John Hughes; Aga Janowski; Robert Townsend; Naz Ameen; Catherine Atrill; Christian Davies; Tim Rendell; Graham Jones; Paddy Gompels

Employees: Sarah Cotton; Carolyn Beale

Apologies: Alina Muresan

| <u>Item</u> | <u>Detail</u> | |
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| 1. | <p>Welcome and apologies; Confirmation/update of Declarations of Interest - There were no updates to member Declarations of Interest.</p> <p>Sian Retallick (PSNC South West Representative) will be attending our April committee meeting</p> | |
| 2. | <p>Review of Minutes & Action Tracker</p> <ul style="list-style-type: none"> • Minutes were accepted as a true record • Updates on the action report were noted <p>*Sponsorship – ongoing action.</p> <p>*ICS – <i>Update to be provided later</i>. SC noted that the Workforce Group meeting cancelled again.</p> <p>*Digital - PG has a call scheduled in with Paul Devenish to get a handle on what is happening.</p> <p>*Safeguarding group – AJ confirm she is no longer able to attend the meetings and will forward all invites to SC.</p> <p>*DMS – AWP has now launched. Referrals are going through. We are still pending access to the data. Each NHS Trust has received some funds to support IT. RUH is pushing forward with more cohorts and SC met with the Lead at Salisbury (which is our lowest referrer); they are hoping for a staged rollout in April for more cohorts.</p> <p>*Alcohol & IBA service – SC met with Swindon Borough Council who are having conversations around the wider substance misuse strategy and who are very keen to discuss this with the committee. ACTION: SC to establish if Swindon Borough Council would like to attend our May face to face meeting.</p> <p>*Sexual Health – SC attended their group meeting and they were very pleased to have pharmacy representation. 3 pharmacies across Swindon will be providing short interviews for the Sexual Health Needs Assessment which is very positive. RT is involved in this and will be arranging a meeting imminently. ACTION: SC to send over some points for RT to raise.</p> <p>*PCN Lead development – MOU has now been finalised. Interviews have taken place to commission a training provider</p> | |

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| | <p>and we hope that will be announced shortly. There has been some push back from the multiples who have held some regional meetings to discuss accepting the MOU. We are just waiting to hear the outcome of that. Training likely to be May time. All our Leads are very positive about this opportunity.</p> <p>*Face to Face meeting – We have agreed to hold our F2F meeting in May. This will be a full day meeting. Currently looking into a suitable venue.</p> <p>*Boundaries of the LPC – SC received an email from James Woods which advised the RSG are at the point where they are ready to make their recommendations. There are two meetings next week that are open all to LPC members and staff, to highlight next steps. SC, CD and NA to attend.</p> <p>*Fiona’s leaving event – Request for members to reply to the poll.</p> <p>*Prescribing service – Alongside the PGD service SC talked with the CCG about having this prescribing service. Paul from CCG is meeting with their finance department to get the sign off and get the draft spec out.</p> <p>*Current pressures – SC and CB still raising these at the system meeting and PSNC are also highlighting in their negotiations.</p> <p>*Thank you later to David Webb – Completed</p> <p>*Kotryna – We have requested her to report on the social media work she is doing which will be available to review at our April meeting.</p> <p>*PSNC Expenses policy – Budgeting on the agenda later and expenses will be on the agenda potentially in April.</p> | |
| 4. | <p>Officer reports</p> <ul style="list-style-type: none"> • Carolyn Beale <p>GP CPCS – Is moving forward. We are launching Calne area today and have a commitment for part of East Kennet in April. Conversations ongoing with the remaining 3 Salisbury areas. Meeting has been held with Sarum Cathedral, and CB is pending a proposed launch date from them. Problems encountered have been complaints from 2 PCN’s regarding the referral processes and pharmacies not actioning referrals due to staff shortages. This is having a huge knock-on effect to neighbouring pharmacies. CB is working with the practices to ensure they have the latest up to date information highlighting the pharmacies that are participating in the service and the ones that should not be used currently.</p> <p>PNA - Swindon PNA has now been reviewed by the Health and Wellbeing board and they are now in a position to proceed with the statutory 60 day public consultation, starting 1st April. Our queries on the Wiltshire PNA have been reviewed and as some are quite substantial, they have advised these will need to go back to the Steering Group to be reviewed. A couple of our queries that weren’t changed; The travel time overlay was shown on the committee area map, but they wouldn’t add the out of area information due to IT limitations. The Distance Selling link is</p> | |

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| | <p>to be kept in because Health Watch would like it included. CB has pushed back on this, but the response was once it is at public consultation, then we are to make that as a comment. The acute hospital page they decided to keep due to DMS.</p> <p>CB attending NHSE operations meeting where the new Implementation Managers were discussed but not confirmed. Also discussed at the meeting were Lloyds closures for the whole of South West. Same problems had across the region.</p> <ul style="list-style-type: none"> • Sarah Cotton <p>Complaints received, via PCN's, around GP CPCS which is taking time to deal with. Keeping on top of the many changes in regards with COVID and pandemic services is also challenging at times. Time spent working on PharmOutcomes license, the MOU's and finances around that.</p> <p>Engaging with stakeholders and pushing PSNC's advice audit. PQS – no final data received yet.</p> <p>In terms of NHS England, there has been work around market entry and with our PCN Leads. Work also with the CCG around the PGD service.</p> <p>ICS - Ongoing collaborative working with our key contacts as well as the Clinical Lead for the Hypertension service.</p> <p>Discussions with HEE around a cross sector working.</p> <p>Public Health Teams – Update on Swindon Borough Council; the contracts deadline was the 11th Feb, but there were some issues with their process which means some pharmacies across Swindon will have their contracts from the beginning of April, whereas some will have an extension of their current contract for 3 months.</p> | |
| 5. | <p>Items requiring Discussion/Decision</p> <ul style="list-style-type: none"> • Draft Budget <p>Members reviewed the draft budget. Group discussed the potential of holding 2 full day face to face meetings per year (May & September), with the rest as half day, online meetings. Members discussed the need to add in the inflation and increase to NI and pension into the budget for salary. Full and complete budget will be reviewed in April. The group discussed what hours could be required going forward for supporting GP CPCS.</p> <ul style="list-style-type: none"> • Admin role <p>Sara who has been providing admin support for us will be leaving Dorset LPC, so we will need to establish admin support from 23rd May. SC to discuss options with Dorset LPC and to ascertain if there is potential joint working with other areas.</p> <ul style="list-style-type: none"> • Market Entry <p>Change of hours has been confirm for Boots. Applications for Rodbourne Road following refusal of the consolidation previously by Rowlands was approved on the 17th January. Boots and Rowlands can appeal this and one since has. CB has resent our original comments. Application for the Tadpole development. Back in 2018 there were 4 applications which were all refused. Nothing has changed in terms of PNA but an application went through from Westrop back in July, which has</p> | |

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| | <p>been approved but likely going to go to appeal. Due to human error, we missed the original application and because we did not make any initial comments are not entitled to be involved in the appeal process. CB suggested if the appeal does go further, we should submit a letter outlining our comments which we would have expressed had we had the opportunity. We have received another application for a DSP Highworth, our role is to ensure the application meets the requirements and the SOPs are appropriate.</p> <ul style="list-style-type: none"> • ICS <p>There is national job template out for ICS Community Pharmacy Clinical Lead posts, one per ICS. The idea is they will connect in to with LPCs and Regional Pharmacists. Members were encouraged to have a look at the role as it would really beneficial if it was someone who has good experience working in community pharmacy. The group discussed the need to interact with the ICS board that is currently being established.</p> | |
| 6. | <p>AOB</p> <ul style="list-style-type: none"> • National Meeting of LPCs and PSNC - Thursday, 12 May 10am - 3pm <p>We have 2 in person places and opportunity for members to join online. SC to attended in person. NA would like the opportunity to attend and will double check availability, if she is unavailable CS will attend.</p> <ul style="list-style-type: none"> • SBC Public Health Obesity Workshop - on Wednesday 27th April 09.30- 12.30 (buffet lunch) <p>If no members available either SC or CB will attend.</p> <ul style="list-style-type: none"> • Freedom speak-up guardian <p>Someone within the LPC who would be willing to be the go-to person for contractors. Members agreed it would be a good for the whole committee to have the training. ACTION: SC to review the PSNC guidance and training on this.</p> <ul style="list-style-type: none"> • Hypertension training for contractors <p>SC confirmed a link has been sent to contractors to some online training and if there is interest, we will look into offering our own training.</p> | |
| 7. | <p>LPC response to DSP, Chippenham application (members with conflict of interest to leave meeting prior to these discussions – Aga to chair). Attending – AJ, CB, GJ, PG, RT SC.</p> <p>After reviewing the application members agreed there is not enough information to be able to say this would not have an effect on pharmacy provisions around them. ACTION: CB to put a draft response together, to be reviewed by members present for comments.</p> | |