

Minutes



Face to Face Meeting: 16th March 9.15am – 4pm

Forest room, House, Langley Park Estate, Chippenham, Wiltshire, SN15 1GG (use SN15 1DG for Sat Nav)

Invitees:

Chair: Chris Shields

Members: Robert Townsend; Kalpesh Gondliya, Paddy Gompels; Aga Janowski (only attended the morning); Abigail Wright, Tim Rendell; 3 CCA vacancies

Employees: Sarah Cotton; Carolyn Beale (attended online and only for the morning)

Guests: Helen Wilkinson (BSW ICB); Jo Cullen (BSW ICB); Natasha Jones (WYL Enterprises); Jawn Jiang (WYL Enterprises)

Apologies: Graham Jones

AP – Action Point

<u>Item</u>	<u>Detail</u>	
1.	<p>Welcome and apologies; Confirmation/update of Declarations of Interest.</p> <p>TR - confirmed he is now a senior lecturer at Bath University.</p>	
2.	<p>Review of Minutes & Action Tracker</p> <ul style="list-style-type: none"> • Minutes were accepted as a true record • Updates on the action report were noted. <p>Alcohol intervention service – 6 pharmacies signed up and ready to launch.</p> <p>EHC – SC has a meeting with GWH and the council to move this along. There will need to be new approaches for some Expression of Interest forms as there have been some pharmacy changes. Discussion is ongoing about the payment for the service.</p> <p>PCN leads – the PQS payment will cease at the end of March. HW does not have any update on what will happen after this time. South West Chief Officers have met to discuss this. Discussion around this service and the relationships that this builds. There are currently 7 in this area that use the service efficiently.</p> <p>AP - CB will speak to the 7 that take part in the service to highlight the current loss of funding, but to express commitment to their role and the next steps to secure future funding</p> <p>PSNC position that 'Year 5 CPCF services cannot go ahead without funding uplift' – long discussion around this.</p> <p>Understand PSNC national position but recognising local impact. The committee have agreed to continue to support with current</p>	

	<p>services, but not to encourage any additional services at the moment such as stop smoking/Contraception services.</p> <p>CB has been working hard to get 5 pharmacies in Salisbury ready and has a further 3 who are nearly ready to start accepting referrals for smoking cessation. CS has stated that this will still continue but not to actively recruit more pharmacies and the LPC will delay any launch event until a more appropriate time.</p> <p>Social Media contract will stop at the end of March as discussed in the previous meeting. Kotryna has been informed. The committee are grateful for the work Kotryna has done and thank her for all her efforts.</p> <ul style="list-style-type: none"> • Officer reports <p>CB - Smoking cessation service – pharmacies are ready. Alcohol Intervention Service – All ready to go with 6 pharmacies accredited.</p> <p>SC – Lloyds pharmacies – 3 official market entry changes have been received and are happening quickly. There are more coming shortly too. This could be a significant change to the contractor base in the area as there were 15 Lloyds pharmacies. From the end of April the Lloyds pharmacies will no longer offer any of the services offered by the ICB, whether they have been sold or not. All supervised consumption patients have been moved successfully in Swindon. Some of the changes are made and then the LPC are informed after the date has passed.</p> <p>SC met as an IPMO board, which happens once a month now. Exec board presentation has been included for the committee for information before this meeting. This was received very well.</p> <p>SC and RT are meeting with Robert Buckland (MP for South Swindon) tomorrow along with HW, to discuss Independent prescribing and local opportunities.</p> <p>SC and HW met with the vaccination outreach team, who were discussing the opportunities to signpost into the hypertension service.</p> <p>Discussion around what budget is available for local services.</p>	
3.	<p>Contractor Discussion</p> <p>SC invited the attending contractors – Natasha Jones and Jawn Jiang to share any views/feedback they may have for the committee. JJ talked through how his business started. JJ is part of the Suffolk LPC. NJ is the area manager for the group of pharmacies. JJ and NJ highlighted how they run their pharmacies, including the machine pick up service and how they encourage patients to pick up their medicines. JJ is an independent prescriber and intends on using this in the future. CS advised the committee always welcome contractors to the committee meetings, all meetings are open.</p>	

<p>4.</p>	<ul style="list-style-type: none"> • Strategic – 2023/24 <p>The committee discussed the budget for 2023/24. RT walked through the proposed budget. Consolidation of current holdings into one single account was discussed and agreed as an appropriate step, as documented in the draft budget.</p> <p>Discussion around the PharmOutcomes license and how this is paid and whether the license fee is negotiable. AP - SC to find this out.</p> <p>There are funds available to spend, the reserves are higher than they need to be by around £30,000. Discussion around reducing the levy or having a levy holiday. HW asked if funds would be required for the contraception service in the summer. CS advised there would be enough for that along with a levy decrease/holiday. The committee agreed to reduce the levy to match Avon LPC from 1st May 2023. TR proposed reducing the levy to £1024 to match Avon LPC = total £15953, leaving £20,000 for future projects and possible levy holiday. Seconded by PG. This was voted unanimously. SC will send out communications to contractors to advise this will be happening. Discussion around reducing the committee meetings frequency, how effective the online meetings are and the cost of locum cover. Decision to make the online meetings more of a targeted agenda with no guests.</p> <ul style="list-style-type: none"> • Draft strategy <p>SC has amended the strategy and has provided the committee with the updates she has made. Further updates made during the discussion. Simple one-page sheet requested by committee.</p>	
<p>5.</p>	<ul style="list-style-type: none"> • Items requiring Discussion/Decision <ul style="list-style-type: none"> ○ Elections <p>In January the LPC contacted the contractors to extend the committee cycle to end of June. SC took stock of the pharmacies at the end of January in line with the PSNC model constitution. At that point, there were 111 pharmacies, 23 independents, 64 CCA and 24 AiMP.</p> <p>This relates to the following, based on a committee of 11: CCA – 6 seats – this is a loss of 1 seat AiMP – 2 seats – equal to previous seats Independents – 3 seats.</p> <p>The next step is to contact CCA, AiMP and independents to fill the seats. Discussion around the size of the committee and how easy this is to amend.</p>	

	<p>TR proposes the committee size change to 10 members, this was seconded by PG. Vote taken and this was unanimous. SC will continue with the election cycle process.</p> <ul style="list-style-type: none"> • Health checks <p>Only 3 pharmacies are currently active in Swindon, CB is working hard with these and other pharmacies that are signed up to provide this service to get this to pick up. Discussion around the payment for this service, it is currently £20 and this is low. If the payment was higher the uptake of the service would be higher. This is not currently done in Wiltshire, discussion around whether to request this in Wiltshire. The committee have agreed not to pursue this at the moment.</p> <p>AP – SC will look into asking for an increase in the payment.</p>	
6.	<ul style="list-style-type: none"> • ICB update - Jo Cullen <p>JC provided an update to the committee. A lot of work has been done with NHSE to ensure all the collaboration is smooth to include pharmacy, dentistry and optometry. JC is happy to share the slides she has shown the committee in case the information is needed. Discussion how to keep pharmacists in community pharmacy and how important it is for the pharmacy to have good relationships with GP practices and other providers. NHSE hub will continue to provide many functions for the ICBs. SC has offered the ICB any assistance they need from CPSW moving forwards.</p>	
7.	<ul style="list-style-type: none"> • Community Pharmacy ICB update (HW) <p>SC and HW have been dealing with a piece of work around healthcare professional leadership, they attended the first online meeting last week. HW presented at the second meeting about integrated ways of working and she also confirmed what the priorities were of community pharmacy. There is a face to face meeting next week, which everyone is invited to, HW will forward the invite to the committee. HW went to Medvivo to meet the teach and treat students, who are enjoying the course. HW is now on the DoS working group. SC and HW are going to complete work around the price concessions on PGDs, to check this is correct. Lloyds have removed themselves from the end of life LES, this does leave some gaps in the area. Discussion around pharmacists starting to complete CPCS remotely and the impact this could have on the pharmacies.</p>	

8.	AOB <ul style="list-style-type: none">• Sian Retallick (PSNC rep) would like to visit• CPSW Exec team meeting is happening next week• Suggestion to invite others to committee meeting eg the director of public health to discuss what has happened since the pandemic• Discussion around the problem of getting Lymphodema products.	
----	---	--

Meeting Dates: 20th April, 18th May, 22nd June, 20th July, 21st Sept, 19th Oct, 16th Nov.