

September 2024 Minutes

Face to Face Meeting: 19th September 9.30am – 4pm

Board Room, BSW ICB Offices, Jenner House, Langley Park Estate, Chippenham, Wiltshire, SN15 1GG (use SN15 1DG for Sat Nav)

Invitees:

Chair: Chris Shields (Chair)

Members: Tim Rendell (Vice Chair); Robert Townsend (Treasurer); Abigail Wright, Paula Paniagua; Nicki Sinclair; Patrick Gompels; Perdeep Tanday

Employees: Sarah Cotton; Carolyn Beale

Guests: Arlie Spackman (representative of Homeground Pharmacy), Ria Thomas (Trainee Pharmacist), Imani Radul (Bath pharmacy student), Helen Wilkinson (BSW ICB) and Sian Retallick (CPE SW Representative)

Apologies: Aga Janowski; Anil Chopra

Item	Detail	
1.	<p>Welcome and apologies</p> <p>Apologies from Uzo Ibechukwu (guest)</p> <p>Update of Declarations of Interest</p> <p>No new declarations of interest.</p>	
2.	<p>TAPR</p> <p>New shadow committee to be set up for CPAW once a new CEO is in place. Interviews have taken place and will be announced 7th October. The new committee will have 13 members and will be official from April 2025.</p> <p>SC to be returning officer for both CPA and CPSW for new member voting.</p> <p>Consultations to begin with employed staff.</p> <p>Motion carried unanimously.</p> <p>SGM (within the AGM)</p> <ul style="list-style-type: none"> Our constitution was amended to cover the new area, change the name to Community Pharmacy Avon and Wiltshire, to set members at 13, term of office to be initially 2 years to bring us in line with the national picture. <p>All to take place on 1/4/25. Contractors voted 39 to 0 in favour.</p> <p>CPA have also approved the new constitution for CPAW.</p>	

3.	<p>CPSW AGM 2024</p> <p>Minuted separately – annual report reviewed and annual accounts passed by contractor vote.</p>	
4.	<ul style="list-style-type: none"> ● Review of Minutes <p>Minutes were accepted as a true record of the July meeting.</p> <p>Action Tracker</p> <ul style="list-style-type: none"> ● Discussions around the new PNA and the importance of getting it right. Despite pressures from external sources, more pharmacies is not always the correct answer as can result in existing pharmacies becoming unprofitable. ● The Swindon alcohol pilot have funding for an extra pharmacy plus extensions for 3 of the existing pharmacies. ● PCN leads. Only one vacancy now is Westbury and Warminster. Hawthorn and Merchiston PCN is a new PCN in Swindon. The ICB has significant funding this financial year to support CP PCN leads. A discussion followed on how best to use this money to maximum benefit for contractors and tax payers. <p>Six events are planned for early 2025 across BSW in support of PCNs.</p> <ul style="list-style-type: none"> ● Branded Generics. <p>SC, in conjunction with UI is producing a paper on the way forward, looking at patient safety, quality and potential outcomes. AP: Committee members were asked to bring examples to the next meeting where problems have been highlighted.</p> <p>Swindon supplementary statement has been published including all the requests we made. A special mention to CPE for their help.</p> <ul style="list-style-type: none"> ● Officer Reports - noted and questions <p>Old Town Pharmacy application has been rejected but has gone to appeal. CB expressed a concern that comments in support of an application are too anonymous and appear to be copied and pasted from other sources.</p>	

	<p>BMA action. Concern that the effect may increase over the winter months. The ICB are ready to intervene if patient safety becomes more of an issue.</p> <p>TR raised concerns about the misrepresentation of IPA on the CPE committee. At the local level we review the contractor base every 3 months and we feel CPE needs to do something similar.</p> <ul style="list-style-type: none"> ● Finance Update (RT) <p>RT and AW reviewed the first meeting of the Financial Subcommittee. The Accounts were passed for publishing ready for the AGM.</p>	
5.	<p>CPE Update (SR)</p> <p>It was great to welcome Sian Retallick (CPE regional representative) to our meeting to give us an insight into how the CPE committee operates. She reported on the eagerness of Stephen Kinnock, the new Health Minister, to engage with pharmacy. There was positive news from other politicians too.</p> <p>SR encourages contractors to fill in the pre-committee opinion polls so that feelings of contractors are known at a national level. CPE is a negotiating committee and not a trade union and so cannot not advise contractors on actions if they are not happy with financial remuneration from the NHS.</p> <p>They are trying to make CPE more representative of new contractor structure.</p>	
6.	<p>ICB update – HW</p> <p>Historic PharmOutcomes notifications to GPs must all be cleared by end September based on national comms. Discussed local response.</p> <ul style="list-style-type: none"> ● Deliverables <p>Looking at Community Pharmacy for the next 5 years and what we can deliver. Includes, Pharmacy First, BP checks, Oral contraceptive service, DMS, unplanned closures.</p> <p>Aims to send out weekly or monthly reports to show performance at pharmacy and PCN level against targets.</p> <p>Looked at plans to deliver each of these, and use of a BI dashboard.</p>	

	<ul style="list-style-type: none"> ● IP Pathfinder <p>The good news is that the IT problem holding back the launch of the service has now been resolved and CLIO is ready to go.</p> <p>SLA to be published soon.</p> <p>Medvivo has offered to provide clinical supervision, one of the requirements of the service.</p> <p>Two of the IP sites have offered to test the IT</p> <p>PCNs</p> <p>We are looking with the ICB to increase the fees payable to CP PCN leads. CPSW offered the opportunity to transfer this years PCN money to the LPC funds to spend next year on PCN activities. AP: SC to follow up with HW.</p> <p>The committee felt the PCN day was a great success with over 100 attending from GP practices and pharmacies.</p>	
8.	<p>Items requiring Discussion/Decision</p> <ul style="list-style-type: none"> ● Naloxone service – Swindon <p>Looking to do a pilot at 5 pharmacies, which would be those that already do needle exchange. The pilot would be reviewed after 6 months. Aimed at those who do not already engage with CGL. The committee reviewed the service and rates. SC will take the comments back to SBC/CGL.</p> <ul style="list-style-type: none"> ● Wiltshire – Ec-Card app <p>This is a condom collection service from pharmacies. No fee has been offered so CPSW will not be supporting this initiative at this stage.</p> <ul style="list-style-type: none"> ● CPAW Committee dates <p>This will be left to the new committee to decide.</p>	
9.	<p>AOB</p> <ul style="list-style-type: none"> ● CPE November event – using our full allocation of three members – TR, PG and NS. NS will talk to JW about MP attendance in the evening. ● Brief discussion around the suggested Christmas rota from the SW NHSE Hub. ● BSW HCPL event – NS and SC attending. PT also keen as a new member so SC will send details. 	

Meeting Dates: 17th October, 21st November (F), 16th January (F), 27th February, 20th March (F)