

CPSW October 2024 Minutes

Microsoft Teams Meeting: 17th October 9.30am – 1.30pm

Invitees:

Chair: Chris Shields (Robert Townsend for first 40 minutes)

Members: Aga Janowski; Abigail Wright; Paula Paniagua; Nicki Sinclair; Robert Townsend; Perdeep Tandy; Anil Chopra

Employees: Sarah Cotton; Carolyn Beale

Guests: Claire McKenzie (CPPE Regional Tutor - South West)

Apologies: Tim Rendell; Patrick Gompels

Item	Detail	
1.	Welcome and apologies; Confirmation/update of Declarations of Interest – no changes	
2.	<ul style="list-style-type: none"> Review of Minutes: accepted as true Action tracker: Branded Generic Work. Useful info received from Boots (NS). AP: Request for specific case studies from members. Committee agreed to have a social event post final LPC meeting on March 20th 2025 – Potential Location: The Pheasant Chippenham AP: A Contractor event was suggested to celebrate successes. Committee agreed. To be held before the March meeting on an evening tbc. AP: Finance subcommittee to meet 111 leads : have been invited and agreed to join our face to face meeting in November. Members provided themes for discussion: clarity about suitability of referrals; locality and time frames (both for pharmacy response and arrival during closed hours); method for feedback to/for 111; patient choice of pharmacy for urgent medications referrals. understanding their algorithms. SC to notify 111 leads of these topics for their presentation Officer Reports – no questions Alcohol IBA pilot - new contractor signposted to Swindon Public Health <p>CPE update : SR discussed CPL committee makeup, specifically looking at gaps for independent 10+ multiple representation. In CPSW, such contractors are IPA members.</p>	

	Request for independent contractors to complete the poll on CPE website prior to the next CPE meeting.	
3.	TAPR: Employees left the meeting whilst this was discussed. Confidential minutes taken and circulated to the Chair	
4.	<p>CPPE update – CM</p> <p>SR: The new School of Pharmacy in Plymouth is offering a foundation year for pharmacy techs without all the relevant formal academic qualifications with the intention for continuation onto the MPharm course on successful completion.</p> <p>CM : Presentation from CPPE.</p> <p>Fully funded newly qualified pharmacist programme. 1 Year. Also includes overseas pharmacists new to the country.</p> <p>Encourage uptake from contractors (not Boots), especially November cohort.</p> <p>Community pharmacy technicians supporting your role programme : 6 month programme to prepare them for new opportunities and services (needs employer release for clinical skills workshop). Rolling programme. Request to promote uptake</p> <p>PF: landing page on CPPE. New e-learning to support PF</p> <p>Other new programmes include asthma, valproate, genomics, overprescribing, child health, shared decision making, preparing/ practising prescribing, leadership</p> <p>Contraception collaborative event: CPPE would provide a tutor and content. LPC would provide a venue and pharmacist speaker, ideally delivering the pharmacy contraceptive service or practice pharmacist prescriber experienced in initiating contraception. SR - would ICB be able to contribute funding? RT shared thoughts for further clinical learning to support pharmacy contraceptive service.</p> <p>AP: LPC to contact CPPE if interested in delivering such an event and approach HW for funding. Invite PCN leads - SC</p>	
5.	<p>Items requiring Discussion/Decision</p> <ul style="list-style-type: none"> CPAW Election process : the current makeup of the contractor base (CCA, IPA, independent) has been identified <p>For CPAW: Contractor numbers are : 97 CCA 123 Independent 74 IPA Seats will be 4 CCA, 6 independents, 3 IPA</p> <p>CCA and IPA have been notified and have 28 days to respond. The process is then that independent contractor nominations are sought from all independent contractors in the CPAW footprint. Minimum 14 days to receive nominations. Elections if required. Ballot forms to be</p>	

	<p>returned within minimum 14 days. Email to be used for all communications.</p> <p>CPSW contractors to be notified of the appointment of new CEO, and advance notification of independent seats and ballot process (election likely end November/early Dec).</p> <p>An online hustings for independent candidates was suggested. SC to consider once nominations are in.</p> <p>CPSW and CPA are mindful of the need for broad geographical representation of contractors.</p> <p>A statement to promote such representation was discussed, voted and unanimously agreed. If there was a draw, the committee agreed for the drawing of lots as per the constitution.</p> <ul style="list-style-type: none"> ● Current Composition <p>CPSW: committee has previously agreed not to change the representation ahead of the merger. For the record current seat representation would be CCA 4; IPA 3; Independent 3</p> <p>PF Promotion Lack of NHSE PF promotion. HW picking this up with ICB. CB: reminder to utilise the good to print PF resources on CPE website. Any other ideas to SC</p> <p>CP Resilience: Pharmacies are financially struggling. ICB : CP resilience is one of their highest priorities. SC to continue to push for support for contractors as part of ongoing discussions. Independent contractors would benefit, AC talked passionately about the financial challenges. Resilience training/support for independent contractors would be of benefit for all contractors in terms of community pharmacy reputation, and a struggling contractor can impact all other local contractors with unpredictable volumes of work.</p>	
	<p>Updates</p> <ul style="list-style-type: none"> ● Finance Update (RT) - Reminder for member claim forms 	

	<ul style="list-style-type: none"> ● PNAs : early stages. Data packs coming from the regional hub for contractors. BSW hub providing training for PNA leads. Contractor interviews to be included rather than questionnaires in both Swindon and Wiltshire; more efficient, better feedback. ● Market entry. Additional unsolicited comments were discussed by SW LPC Chief Officers and Hub. PSRC locally are aware and will raise this with NHS Resolution, including comments not being anonymous. ● ec-Card: SA at Wiltshire public health feels this is included in SLA, not yet discussed with her team. SC will issue comms to contractors if the public health team continues to expect this without additional remuneration. ● NX out of hours available in Swindon via a token operated dispenser scheme. ● Naloxone : commissioner queried requested rates. SC used the CPE calculator which backed up our figures. Awaiting commissioner response ● ICB update: HW has had holiday and absence so not present to give the update. Pathfinder SLA - SC sent back comments Meds Op team - staff consultations ongoing Community services contracted to a new provider, HCRG. More details to follow PT, NS and SC attended the Healthcare Leaders event. NS, SC and PT provided feedback. Good networking event. Met the lead for the ICR project. NS raised access for pharmacy with him. Good conversation. SC and HW now arranging a meeting with him. 	
	<p>AOB</p> <ul style="list-style-type: none"> ● November minute taking - PG ● January minute taking - AJ 	

Meeting Dates: 21st November (F), 16th January (F), 27th February, 20th March (F)